



Associate Degree Nursing Program Application Instructions – LVN to ADN Transition Track

Selective Program

The Associate Degree Nursing (ADN) Program is a selective program which requires students to meet all program application requirements before being eligible to apply. To be considered for program pre-admission, applications must be submitted during the application periods. Due to limited resources, some applicants who meet all program application requirements may not be pre-admitted to the program for the current application period.

Associate Degree Nursing – LVN – ADN Transition Track Timeline

Due to COVID-19 Pandemic Timeline is subject to change. Please view updates on the ADN website.

Program Selection Process

The ADN Program selection process is **Competitive Entry** and is **based on a competitive Point System**. Points are awarded on pre-requisite courses, passing HESI scores, STC Cumulative GPA, and other additional points. There is a **Cutoff Score** each application period based on the applicant pool, the number of slots available, and varies per application period. Qualified applicants are ranked from highest to lowest points and pre-admission is based solely on this ranking.

Notification of Application Status

Applicants will be notified of application status through Jag email. Applicants with total points **above** the cutoff score will be pre-admitted and applicants with total points **below** the cutoff score will be denied. Applicants with total points **equal** to the cutoff score will be designated as alternates. Should any of the pre-admitted applicants decline pre-admission, an alternate will be offered pre-admission to the program contingent of the Math Policy requirement. A random draw (through a lottery system) of alternate applicants will be used as needed.

Dosage and Calculation Math Policy

Proficiency in math and dosage calculation is an integral part of safe nursing care. Admitted and Alternate students in the ADN Program will be required to achieve a 100% proficiency in one (1) of the three (3) math exam attempts. Once the student achieves a 100% proficiency, he/she is not required to take the remaining exams. The student who does not achieve a 100% on one of the Math attempts will forfeit their slot in the program and it will be offered to an Alternate student who has passed one of the Math exams. Math Modules are available at the Center for Learning Excellence (CLE) or request one through email at adninfo@southtexascollege.edu

Application Instructions

The applicant is responsible for submitting all the required information and documents through the ADN online application. Incomplete applications will not be considered.

Application – Instructions and Checklist

Please read instructions carefully. Use checklist to gather the necessary documentation before beginning the online application. If you do not have all the required information or documentation, the application will not save and you will have to restart the application. You can submit **one application** online per application period. Please use [Google Chrome](#) when using the Online Application.

Make sure these items are in the STC Student System, you will not be able to progress to the next phase of the Online application if these are not met or in the system.

- Make sure you have your STC username (it is the same one used when logging to JAGNET or BlackBoard)
- Make sure your name, address, telephone number and email are correct on your JAGNET; if not correct logon to Jagnet Homepage, at the bottom of the page you will find Student Services, then click on **View/Update Personal Information**
- Official HESI A2 Exam within the last two (2) years and are within the eligibility period. The scores have been approved and submitted to be entered in the STC Student System. See ADN Advisor if you have questions regarding HESI.
 - *English Language Composite Score (Reading Comprehension, Vocabulary & Grammar 7 exams) is $\geq 75\%$*
 - *Science (Anatomy & Physiology) Score is $\geq 75\%$*
 - *Math Score is $\geq 75\%$*
- High School transcript on file with the Office of Admissions and Records
- TSI College Readiness Standard or TSI Exemption Standards (see Degree Works on “TSI Section”)
- Pre-requisite courses with a grade of B or better (ENGL 1301 or ENGL 1302; BIOL 2401, BIOL 2402)
- Co-requisite courses with a grade of C or better (PSYC 2301 or PSYC 2314 and a [Humanities Elective for the AAS Degree](#))
- Cumulative GPA of 2.5 or higher with South Texas College (see Degree Works for GPA)
- If applicable, all prerequisite and corequisites courses have been transferred and are listed in the STC Student System, check your Degree Works to verify.

These items will need to be uploaded to the application. Therefore, save items as a PDF file before uploading. Documents will be reviewed for accuracy and validation. During the reviewing process if the documents are not visible or something is missing, the Program will inform you through email. Any tampering of documents or reporting false information will result in disqualification from the application pool and the program.

- Blue Card or Outcome Letter from Texas Board of Nursing * Upload the **entire front of the card only** and make sure you have the Blue Card for the RN program. If you are uploading the Outcome Letter, please make sure you upload the entire letter. You cannot apply if you do not have a Blue Card or Outcome letter.
- Official documentation of all required immunizations or proof of positive serology; upload the **entire** document, do not crop. The name and date of birth of the applicant must be visible and all vaccines need to be from a US Healthcare Provider and validated. To verify if you are missing any

immunizations or serologies, please contact Clinical Affairs, by emailing clinicalaffairs@southtexascollege.edu or calling 956-872-3022.

- Tetanus/Diphtheria/Pertussis (Tdap) within the last 10 years
- Hepatitis B – 3 vaccine series are required or proof of positive serology
- MMR – 2 doses are required or proof of positive serology
- Varicella – 2 doses are required or positive serology
- Meningitis (MCV4) entering students under the age of 22 – 1 dose is accepted if within the last 5 years or must have 2 completed doses

- Current** Vocational Nursing License from the TBON website. Upload the license with date of issuance, name and expiration date.

- Certificate of Completion for attending the Information Session within the current academic year; upload the certificate with your name and STC ID number. Must be within the current Academic Year.

Sample:



- [NAH Functional Abilities Standards Form](#) Read, sign and upload the form, and include your student ID number

You are ready to apply, use Google Chrome.

- Please use [Google Chrome](#) when applying Online Application.
- Log on to <https://applynah.southtexascollege.edu/login>
- Read the Application Overview, then click next
- Review your Prerequisite results, you will not be able to proceed if this information is not correct
- Review your Student Information; if this is incorrect please follow the steps above
- Answer the questions, then click next
- Now upload your documents for the application. Make sure this part is complete and documents are visible. Incomplete applications will not be considered.
- Review your points. If there is a discrepancy with your points, please email adninfo@southtexascollege.edu and if applicable it will be corrected.
- Acknowledge each item and click next.
- Review the entire application, then click Submit.
- Log back into the application. If it says, **Under Review**, that means your application was submitted and it is waiting to be reviewed. Once it is reviewed, it will change to either change to **Submitted, Pending** or **Incomplete**.

Submitted – means your application is complete and will be considered in the application pool.

Pending – means your application is pending and item or clarification which needs to be fixed and if submitted by the deadline, it will be considered in the application pool.

Incomplete – means you are missing requirements or the uploaded documents you submitted do not meet the requirements. The program will email you regarding what is missing to your Jagmail to resubmit the proper documents by set deadline in the email, if not submitted by the deadline, your application will be classified as incomplete.

- If you have any questions, please don't hesitate to contact Elizabeth Parra at 956-872-3089.